

How do I fill blank cells in Excel?

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Filling blank cells in Excel refers to the process of populating empty cells in a spreadsheet with data or values. This can be done manually by typing in the desired information, or by using the "Fill" function which automatically fills the selected cells with a specific value or pattern. This feature is useful for organizing and analyzing data, as it allows for consistent and complete information within a spreadsheet. To fill blank cells in Excel, one can use various methods such as the "Fill" function, copy and paste, or dragging the fill handle. This process helps improve the accuracy and efficiency of data management in Excel.

Fill Blank Cells in Excel (Step-by-Step Example)

Often you may want to fill blank cells in an Excel spreadsheet with the values in the cells directly above them.

For example, you may want to fill in blank cells in the following dataset:

	A	B	C	D	E	F	G	H
1	Team	Player	Points			Team	Player	Points
2	Mavs	Andy	22			Mavs	Andy	22
3			29			Mavs	Andy	29
4			30			Mavs	Andy	30
5		Bob	14			Mavs	Bob	14
6			17			Mavs	Bob	17
7			13			Mavs	Bob	13
8	Spurs	Chad	10			Spurs	Chad	10
9			14			Spurs	Chad	14
10			15			Spurs	Chad	15
11		Doug	22			Spurs	Doug	22
12			29			Spurs	Doug	29
13			25			Spurs	Doug	25
14								
15								
16								
17								

Fortunately this is easy to do using the Go To Special tool in Excel and the following step-by-step example shows how to do so.

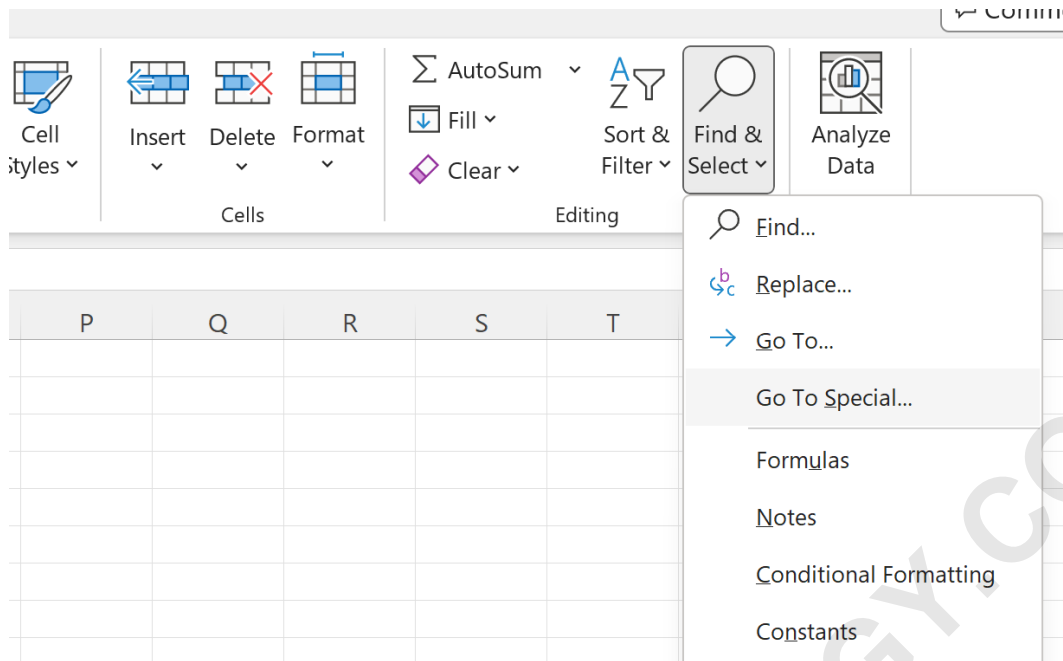
Step 1: Enter the Data

First, let's enter values for the following dataset in Excel:

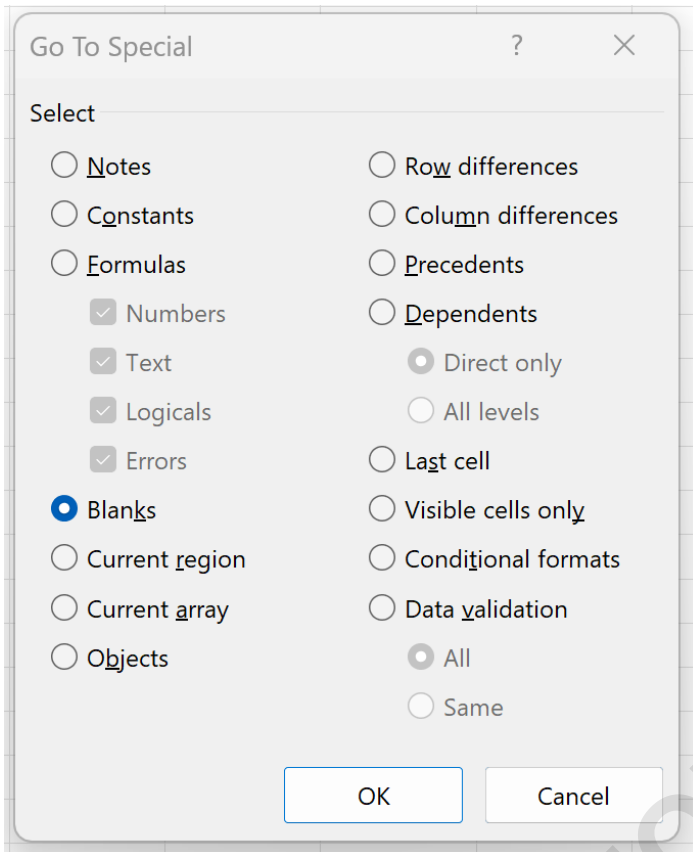
	A	B	C	D	E
1	Team	Player	Points		
2	Mavs	Andy	22		
3			29		
4			30		
5		Bob	14		
6			17		
7			13		
8	Spurs	Chad	10		
9			14		
10			15		
11		Doug	22		
12			29		
13			25		
14					
15					
16					
17					

Step 2: Select All Blank Cells

Next, highlight the cell range A1:B13 and then click the Find & Select icon in the Editing group of the Home tab, then click Go To Special from the dropdown menu:



In the new window that appears, click the button next to Blanks, then click OK:



Once you click OK, all of the blank values in the range will be selected:

	A	B	C	D	E
1	Team	Player	Points		
2	Mavs	Andy	22		
3			29		
4			30		
5		Bob	14		
6			17		
7			13		
8	Spurs	Chad	10		
9			14		
10			15		
11		Doug	22		
12			29		
13			25		
14					
15					
16					

Step 3: Fill in All Blank Cells

With all of the blank cells still selected, type "=" and then type the up arrow on your keyboard.

Then click **Ctrl + Enter** at the same time.

	A	B	C	D	E
1	Team	Player	Points		
2	Mavs	Andy	22		
3	Mavs	Andy	29		
4	Mavs	Andy	30		
5	Mavs	Bob	14		
6	Mavs	Bob	17		
7	Mavs	Bob	13		
8	Spurs	Chad	10		
9	Spurs	Chad	14		
10	Spurs	Chad	15		
11	Spurs	Doug	22		
12	Spurs	Doug	29		
13	Spurs	Doug	25		
14					
15					
16					
17					
18					

Notice that all blank cells in the Team and Player columns have been filled in with the appropriate value of the cells above them.

The following tutorials explain how to perform other common tasks in Excel: