

How do I delete rows with specific text in Excel?

Authored by
stats writer

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Deleting rows with specific text in Excel can be done in a few simple steps. First, select the rows that contain the specific text you want to delete. Then, right-click on one of the selected rows and choose "Delete" from the drop-down menu. This will prompt a dialog box to appear, where you can select to delete the entire row or just the contents of the cells. Select the desired option and click "OK" to delete the rows. Alternatively, you can also use the "Find and Replace" function to search for the specific text and delete all rows containing it. This can be accessed by pressing "Ctrl+F" and typing in the text to be deleted in the "Find what" field, then leaving the "Replace with" field blank and clicking "Replace All". This method will delete all rows containing the specific text. By following these steps, you can easily delete rows with specific text in Excel and efficiently manage your data.

Excel: Delete Rows with Specific Text

The following step-by-step example shows how to delete all rows in Excel that contain specific text.

Step 1: Create the Data

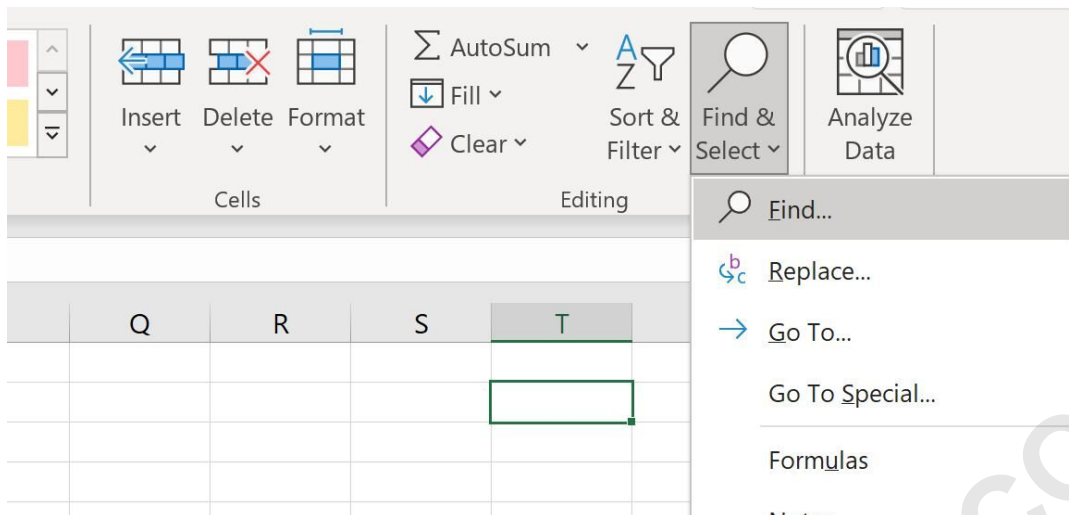
First, let's create a dataset that shows the ratings of three players on different basketball teams:

	A	B	C	D	E
1	Team	Player 1 Rating	Player 2 Rating	Player 3 Rating	
2	Mavericks	Good	Average	Bad	
3	Spurs	Good	Good	Great	
4	Rockets	Bad	Average	Good	
5	Hornets	Average	Average	Good	
6	Lakers	Average	Great	Bad	
7	Kings	Average	Bad	Bad	
8	Celtics	Good	Great	Good	
9	Nuggets	Good	Bad	Average	
10	Cavs	Average	Average	Average	
11	Magic	Good	Great	Great	
12					
13					
14					
15					
16					
17					
18					

Step 2: Find Values with Specific Text

Suppose we would like to delete every row that contains Bad as one of the ratings.

On the Home tab, click the Find & Select icon and then click Find from the dropdown menu:



In the new window that appears, type Bad into the search box and then click Find All.

Then click Ctrl+A to highlight all of the cells that contain the text Bad. Then click Close.

	A	B	C	D	E	F	G
1	Team	Player 1 Rating	Player 2 Rating	Player 3 Rating			
2	Mavericks	Good	Average	Bad			
3	Spurs	Good	Good	Great			
4	Rockets	Bad	Average	Good			
5	Hornets	Average	Average	Good			
6	Lakers	Average	Great	Bad			
7	Kings	Average	Bad	Bad			
8	Celtics	Good	Great	Good			
9	Nuggets	Good	Bad	Average			
10	Cavs	Average	Average	Average			
11	Magic	Good	Great	Great			

Find and Replace

Find what: Bad

Options >>

Find All Find Next Close

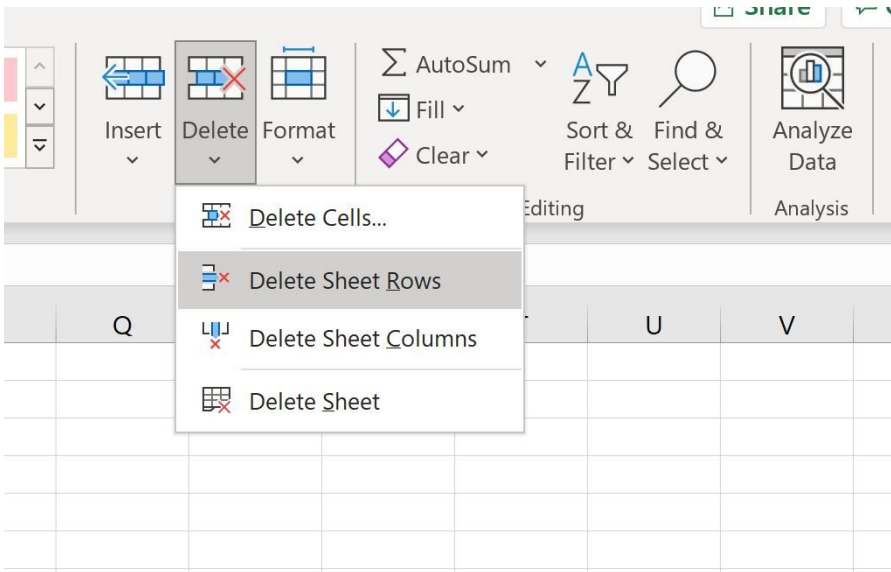
Book	Sheet	Name	Cell	Value	Formula
excel_multiply_column.xlsx	Sheet2		\$D\$2	Bad	
excel_multiply_column.xlsx	Sheet2		\$B\$4	Bad	
excel_multiply_column.xlsx	Sheet2		\$D\$6	Bad	
excel_multiply_column.xlsx	Sheet2		\$C\$7	Bad	
excel_multiply_column.xlsx	Sheet2		\$D\$7	Bad	
excel_multiply_column.xlsx	Sheet2		\$C\$9	Bad	

6 cell(s) found

All of the cells that contain Bad will be highlighted.

Step 3: Delete Rows with Specific Text

Next, click the Delete icon on the Home tab and then select Delete Sheet Rows from the dropdown menu:



All of the rows that contained Bad in one of the cells will automatically be deleted:

	A	B	C	D	E
1	Team	Player 1 Rating	Player 2 Rating	Player 3 Rating	
2	Spurs	Good	Good	Great	
3	Hornets	Average	Average	Good	
4	Celtics	Good	Great	Good	
5	Cavs	Average	Average	Average	
6	Magic	Good	Great	Great	
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Additional Resources

The following tutorials explain how to perform other common tasks in Excel:

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