

How do I delete a calculated field in a pivot table in Excel?

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PSYCHOLOGICAL SCALES. Retrieved from <https://scales.arabpsychology.com/?p=154715>

If you wish to remove a calculated field from a pivot table in Excel, follow these steps: first, select the pivot table and go to the "Analyze" tab. Then, click on "Fields, Items, & Sets" and select "Calculated Field" from the drop-down menu. Next, choose the field you want to delete and click on "Remove". This will remove the calculated field from the pivot table. Finally, click on "OK" to save the changes.

Excel: Delete Calculated Field in Pivot Table

The following step-by-step example shows how to delete a calculated field from a pivot table in Excel.

Step 1: Create the Pivot Table

Suppose we create the following pivot table that summarizes the total sales and returns at three different stores:

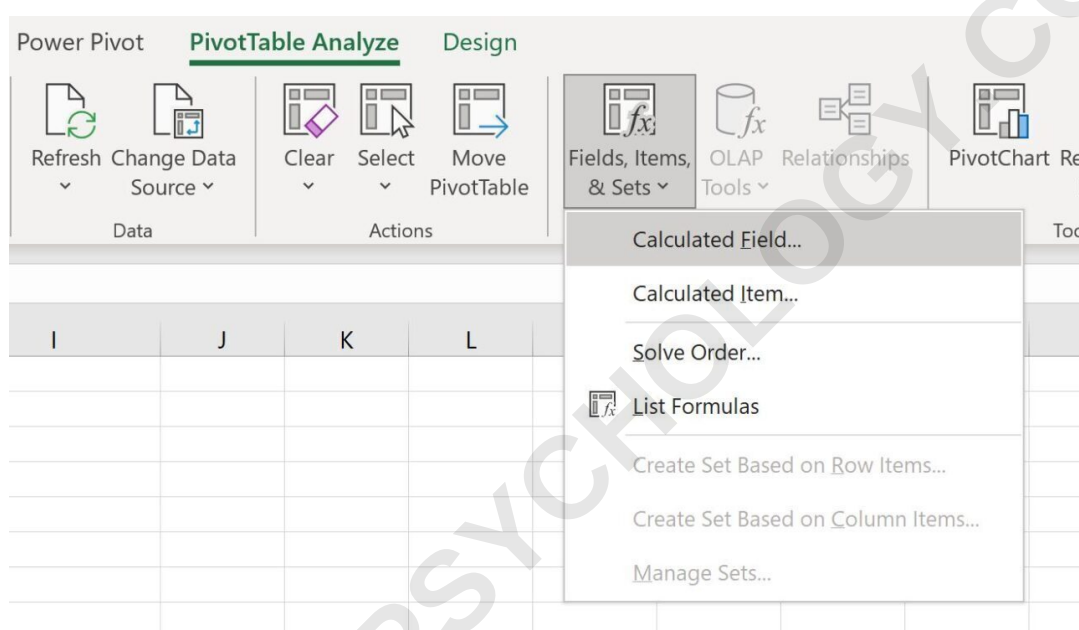
D	E	F	G
	Row Labels	Sum of Sales	Sum of Returns
	A	38	4
	B	51	13
	C	53	10
	Grand Total	142	27

Step 2: Add Calculated Field to Pivot Table

Suppose we would like to create a new column in the pivot table that displays the sum of the Sum of Sales

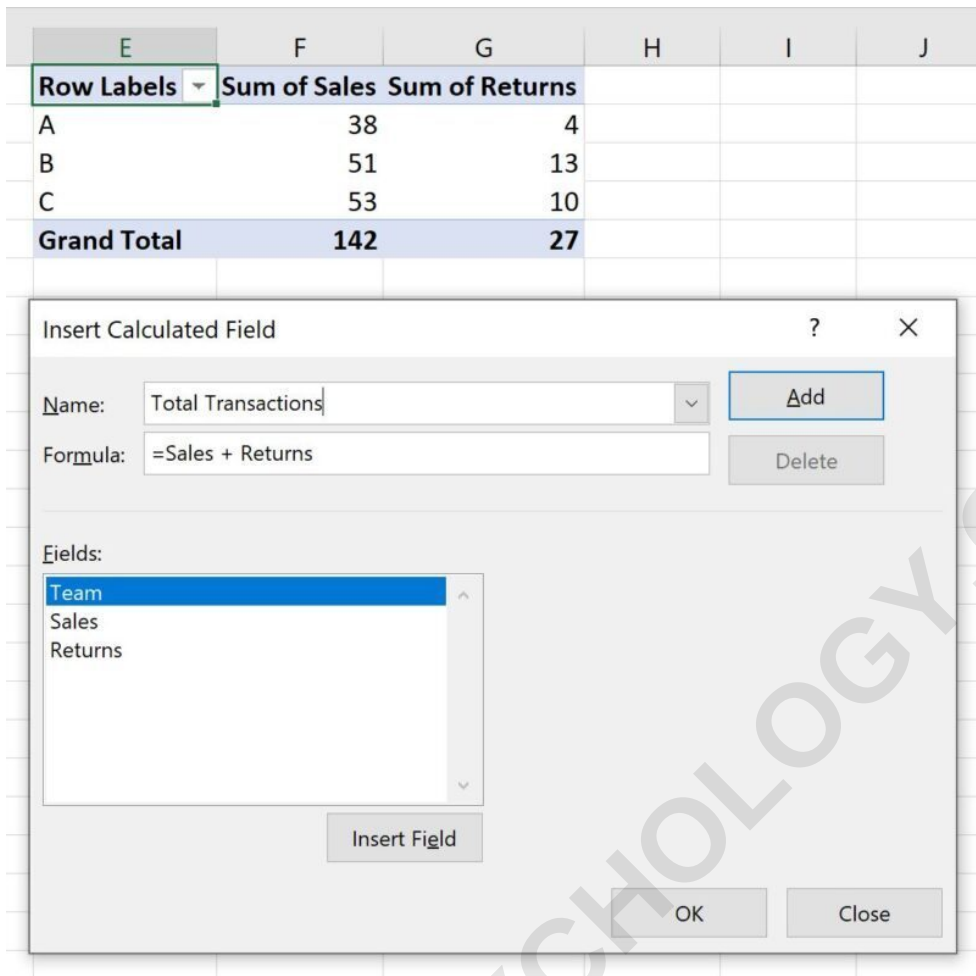
and Sum of Returns columns.

To do so, we need to add a calculated field to the pivot table by clicking on any value in the pivot table, then clicking the PivotTable Analyze tab, then clicking Fields, Items & Sets, then Calculated Field:



In the new window that appears, type "Total Transactions" in the Name field, then type = Sales + Returns in the Formula field.

Then click Add, then click OK.

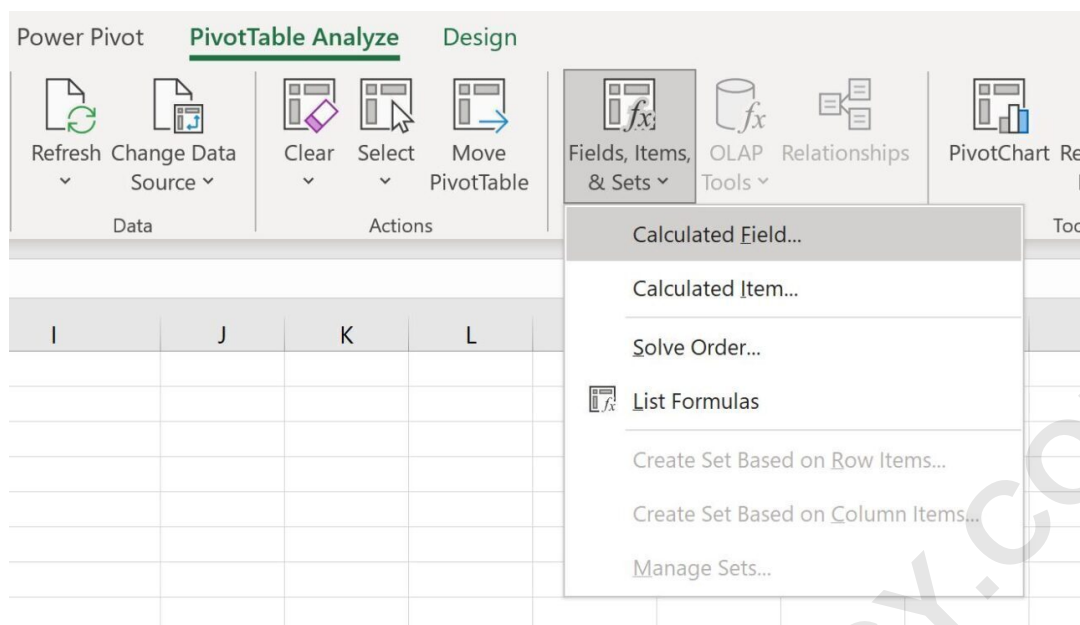


This calculated field will automatically be added to the pivot table:

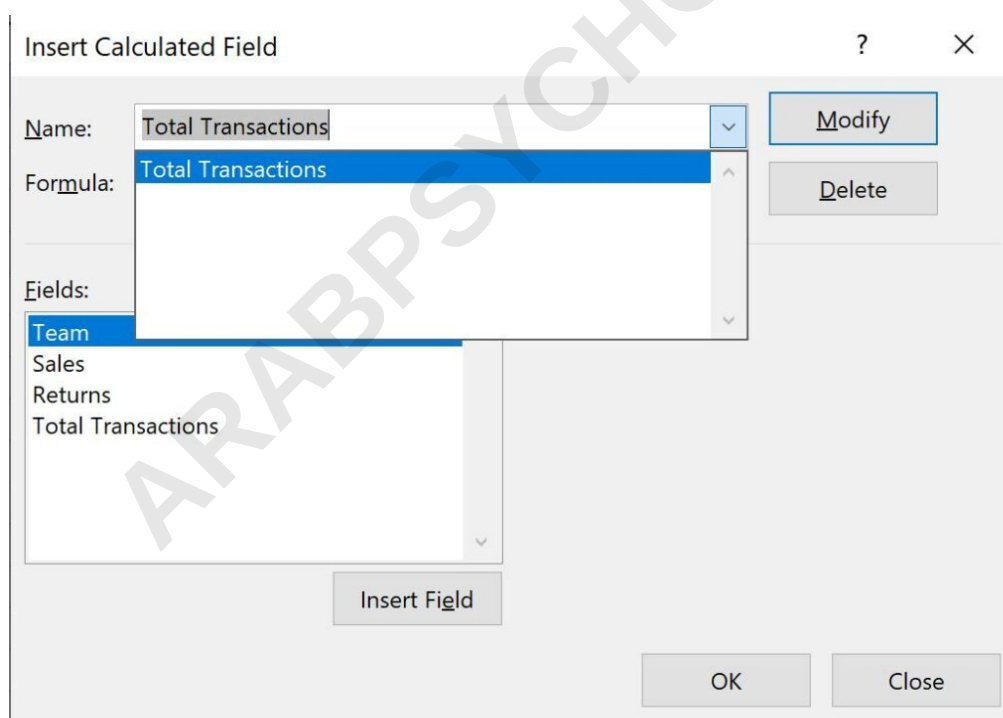
Row Labels	Sum of Sales	Sum of Returns	Sum of Total Transactions
A	38	4	42
B	51	13	64
C	53	10	63
Grand Total	142	27	169

Now suppose we would like to delete the calculated field from the pivot table.

To do so, we can click the **Calculated Field insert** button again:



Then click the Delete button, then click OK:



The calculated field will be removed from the pivot table:

D	E	F	G
	Row Labels	Sum of Sales	Sum of Returns
	A	38	4
	B	51	13
	C	53	10
	Grand Total	142	27

The following tutorials explain how to perform other common tasks in Excel: