

How do I add months to a date in Excel?

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Adding months to a date in Excel is a simple process that can be completed in a few easy steps. First, select the cell containing the date you want to add months to. Next, click on the "Formula" tab and select "Date & Time" from the drop-down menu. Then, choose the "EDATE" function, which allows you to add or subtract a specified number of months from a given date. Finally, enter the number of months you want to add into the formula and press "Enter" to calculate the new date. This process can be repeated for multiple dates by using the "Fill Handle" to drag the formula down to other cells. By following these steps, you can easily add months to a date in Excel and keep your data organized and up-to-date.

Add Months to Date in Excel (With Examples)

You can use the EDATE() function in Excel to quickly add a certain number of months to a date.

This formula uses the following basic syntax:

EDATE(start_date, months)

where:

start_date: The starting date
months: The number of months to add to the starting date

For example, we can use the following syntax to add 10 months to the date in cell A1:

=EDATE(A1, 10)

The following example shows how to use this function

in practice.

Example: Add Months to Date in Excel

Suppose we have the following list of dates in Excel:

	A	B	C	D	E	F
1	Date					
2	1/2/2022					
3	1/15/2022					
4	2/12/2022					
5	2/20/2022					
6	3/4/2022					
7	3/19/2022					
8	4/13/2022					
9	5/1/2022					
10	7/28/2022					
11	8/19/2022					
12						
13						
14						
15						
16						
17						
18						
19						
20						

We can type the following formula into cell B2 to add three months to the date in cell A2:

=EDATE(A2, 3)

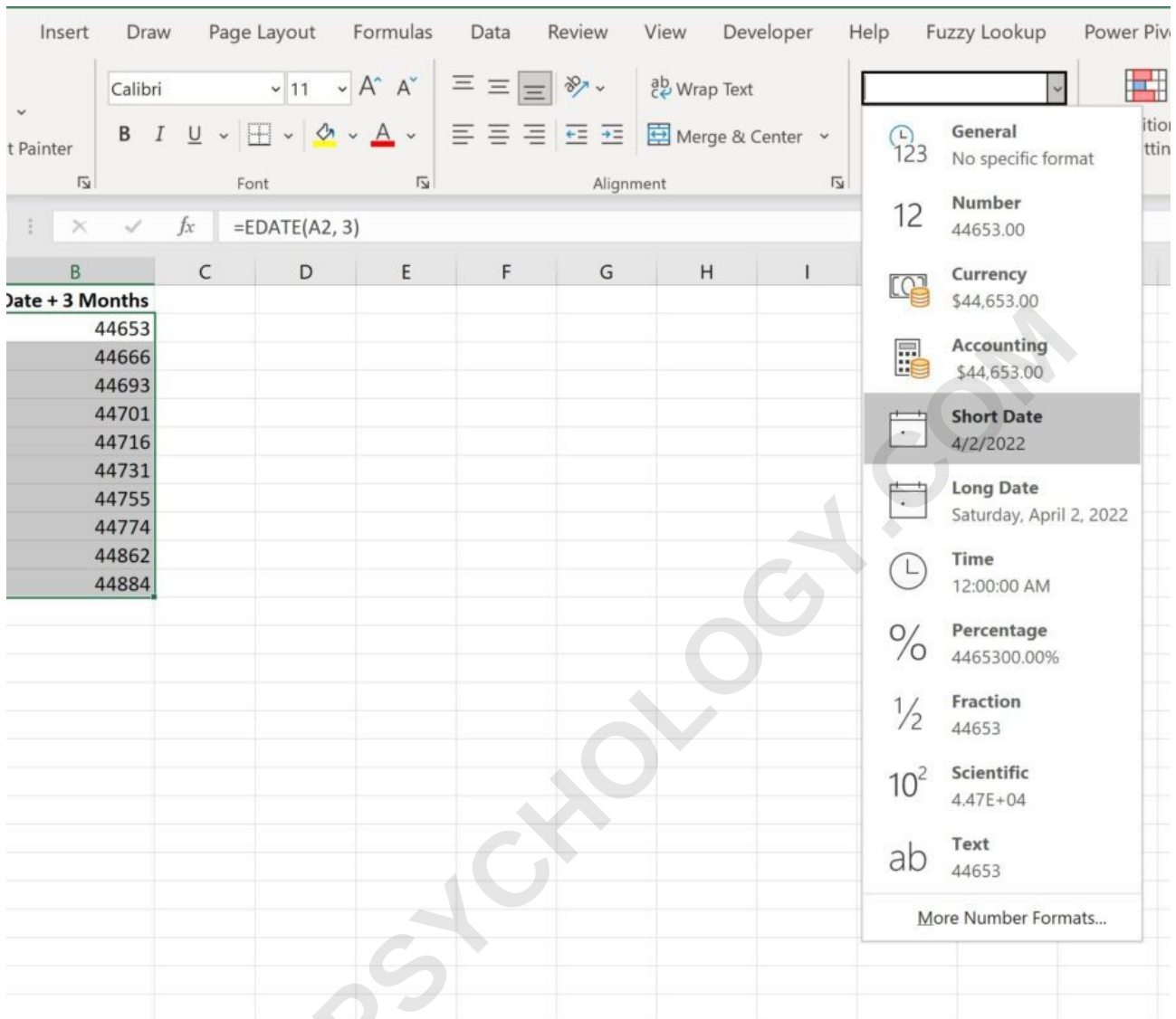
We can then drag and fill this formula down to each

remaining cell in column B:

	A	B	C	D	E
1	Date	Date + 3 Months			
2	1/2/2022	44653			
3	1/15/2022	44666			
4	2/12/2022	44693			
5	2/20/2022	44701			
6	3/4/2022	44716			
7	3/19/2022	44731			
8	4/13/2022	44755			
9	5/1/2022	44774			
10	7/28/2022	44862			
11	8/19/2022	44884			
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					

By default, Excel will display the dates in a numerical format.

To display the dates in a recognizable date format, highlight the cells in the range B2:B11, then click the Number format dropdown arrow and choose Short Date:



The dates will then be formatted correctly:

B2		fx		=EDATE(A2, 3)	
	A	B	C	D	E
1	Date	Date + 3 Months			
2	1/2/2022	4/2/2022			
3	1/15/2022	4/15/2022			
4	2/12/2022	5/12/2022			
5	2/20/2022	5/20/2022			
6	3/4/2022	6/4/2022			
7	3/19/2022	6/19/2022			
8	4/13/2022	7/13/2022			
9	5/1/2022	8/1/2022			
10	7/28/2022	10/28/2022			
11	8/19/2022	11/19/2022			
12					
13					
14					
15					
16					
17					
18					
19					
20					

Notice that each of the values in column B show the value of the date in column A plus three months.

Note that you can also use negative numbers to subtract months from a date.

For example, we could type the following formula into cell B2 to subtract three months from the date in cell A2:

	A	B	C	D	E
1	Date	Date - 3 Months			
2	1/2/2022	10/2/2021			
3	1/15/2022	10/15/2021			
4	2/12/2022	11/12/2021			
5	2/20/2022	11/20/2021			
6	3/4/2022	12/4/2021			
7	3/19/2022	12/19/2021			
8	4/13/2022	1/13/2022			
9	5/1/2022	2/1/2022			
10	7/28/2022	4/28/2022			
11	8/19/2022	5/19/2022			
12					
13					
14					
15					
16					
17					
18					
19					
20					

Note: You can find the complete documentation for the EDATE() function .

The following tutorials explain how to perform other common tasks in Excel: