

How can I use the UNIQUE function in Google Sheets to filter out duplicate values in a range of cells?

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The UNIQUE function in Google Sheets allows users to filter out duplicate values within a specified range of cells. This function helps to streamline data and eliminate any unnecessary redundancies. By simply inputting the range of cells that need to be filtered, the UNIQUE function will automatically remove any duplicate values, leaving behind only unique entries. This can be particularly useful for organizing large datasets and ensuring accurate and efficient data analysis. With the UNIQUE function, users can easily clean up their data and focus on the unique information that is most relevant to their needs.

UNIQUE function

Returns unique rows in the provided source range, discarding duplicates. Rows are returned in the order in which they first appear in the source range.

Parts of a UNIQUE function

`UNIQUE(range, by_column, exactly_once)`

Part	Description
range	The data to filter by unique entries.
by_column	Whether to filter the data by columns or by rows. By default, this is false.
exactly_once	Whether to return only entries with no duplicates. By default, this is false.

Notes

If rows are returned which appear to be duplicates, ensure that cells including text do not have differing hidden text such as trailing spaces. Ensure that numeric values are formatted in the same way - percentages as percentages, currency values as currency values, etc.

Examples

	Color 1	Color 2	Color 3
	Red	Yellow	Red
	Blue	Magenta	Blue
	Red	Yellow	Red
	Green	White	Green
Formula	<code>=UNIQUE(B2:D5)</code>		

	Color 1	Color 2	Color 3
Output	Red	Yellow	Red
	Blue	Magenta	Blue
	Green	White	Green
Formula	=UNIQUE(B2:D5, TRUE)		
Output	Red	Yellow	
	Blue	Magenta	
	Red	Yellow	
	Green	White	
Formula	=UNIQUE(B2:D5, TRUE)		
Output	Blue	Magenta	Blue
	Green	White	Green

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