

How can I sum two columns in a pivot table in Excel?

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A pivot table in Excel is a useful tool for summarizing and analyzing data. It allows users to easily group and summarize large amounts of data into a more manageable format. One common task in a pivot table is to sum values from different columns. This can be achieved by selecting the columns to be summed and then choosing the "Sum" function from the pivot table's value field settings. This will add a new column to the pivot table that displays the total of the selected columns. By using this method, users can quickly and accurately calculate the sum of two or more columns in a pivot table in Excel.

Sum Two Columns in a Pivot Table in Excel

The following step-by-step example shows how to sum two columns in a pivot table in Excel.

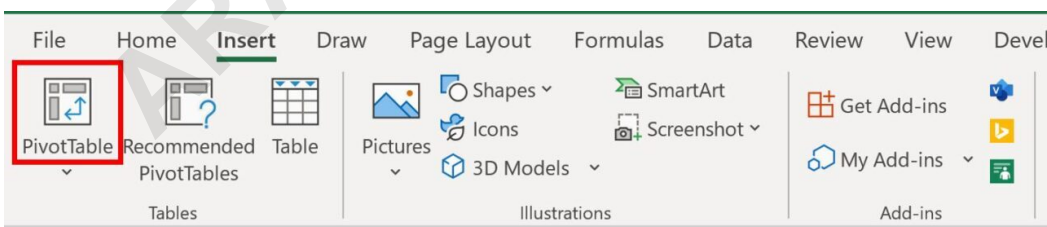
Step 1: Enter the Data

First, let's enter the following data for three different sales teams:

	A	B	C	D	E
1	Team	Sales	Returns		
2	A	10	2		
3	A	7	0		
4	A	7	1		
5	A	8	1		
6	A	6	0		
7	B	10	2		
8	B	14	5		
9	B	13	4		
10	B	9	0		
11	B	5	2		
12	C	12	1		
13	C	10	1		
14	C	10	3		
15	C	12	4		
16	C	9	1		
17					
18					
19					
20					
21					

Step 2: Create the Pivot Table

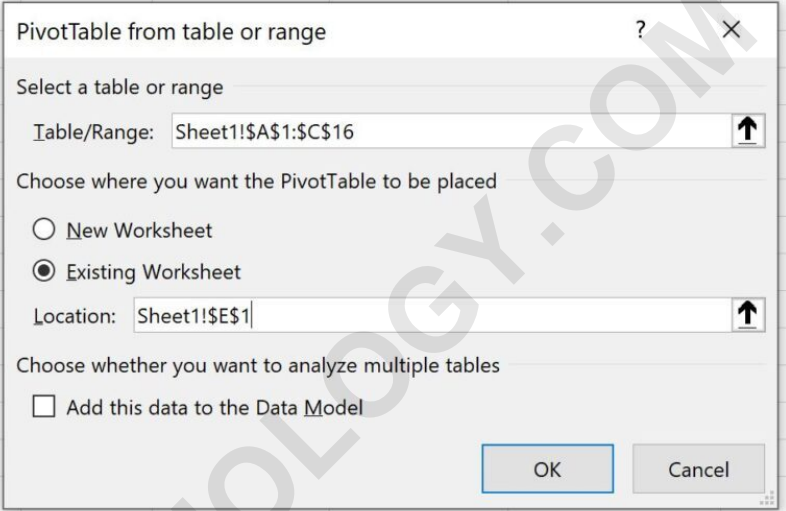
To create a pivot table, click the Insert tab along the top ribbon and then click the PivotTable icon:



In the new window that appears, choose A1:C16 as the range and choose to place the pivot table in cell E1 of

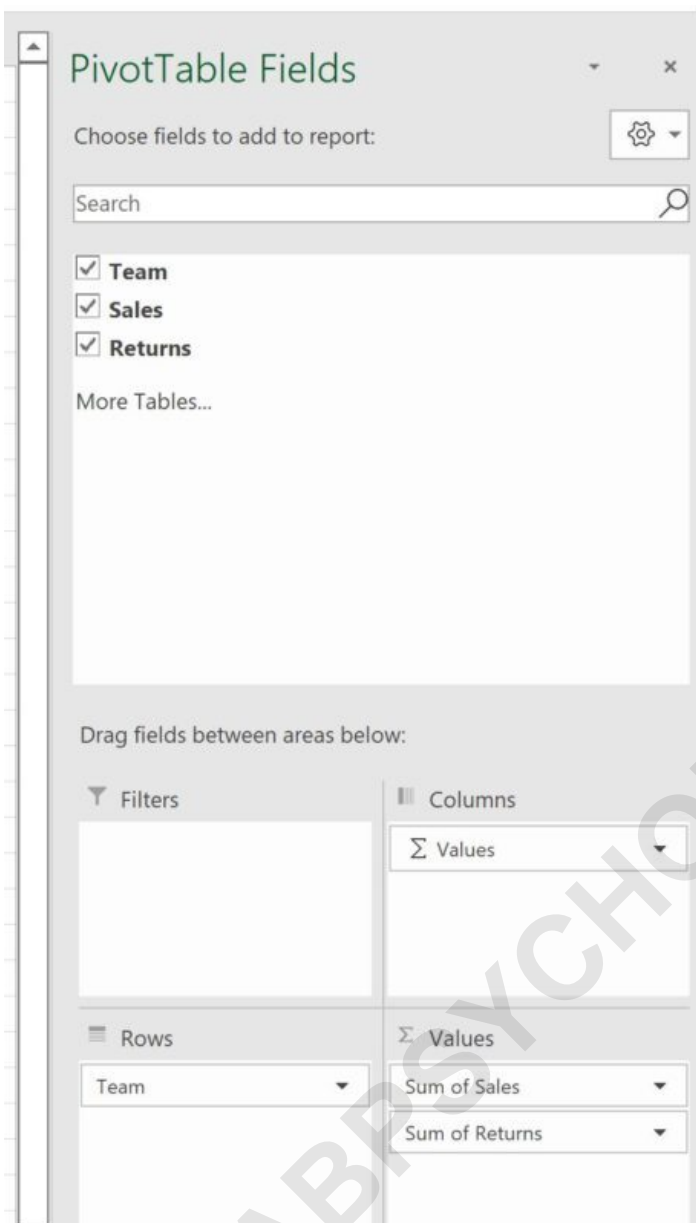
the existing worksheet:

	A	B	C	D	E	F	G
1	Team	Sales	Returns				
2	A	10	2				
3	A	7	0				
4	A	7	1				
5	A	8	1				
6	A	6	0				
7	B	10	2				
8	B	14	5				
9	B	13	4				
10	B	9	0				
11	B	5	2				
12	C	12	1				
13	C	10	1				
14	C	10	3				
15	C	12	4				
16	C	9	1				
17							
18							
19							
20							
21							



Once you click OK, a new PivotTable Fields panel will appear on the right side of the screen.

Drag the Team field to the Rows box and drag the Sales and Returns fields to the Values box:



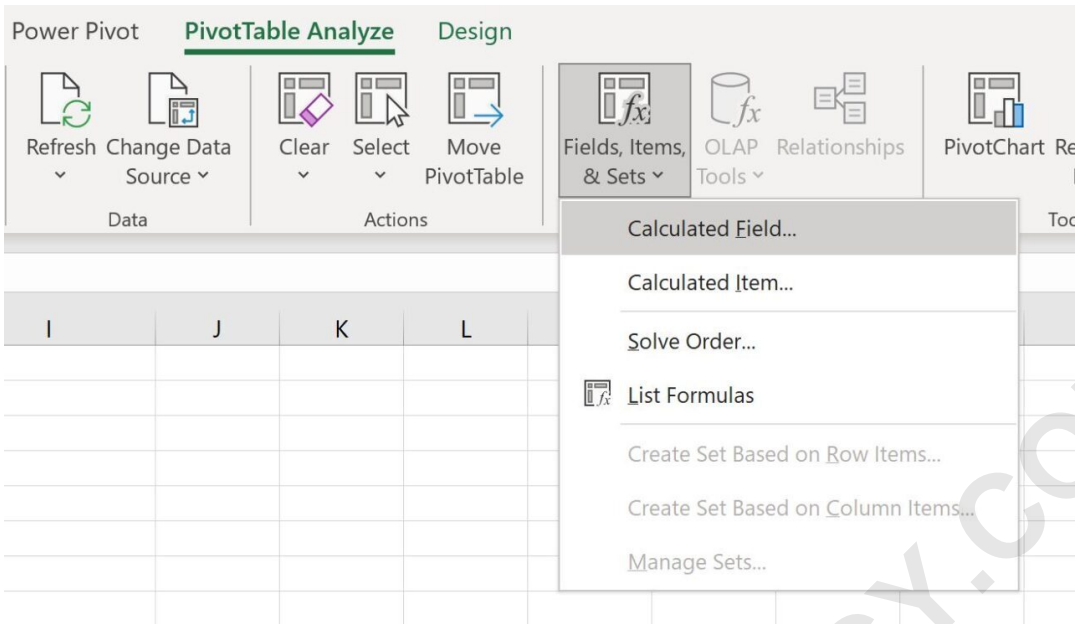
The pivot table will automatically be populated with the following values:

D	E	F	G
	Row Labels	Sum of Sales	Sum of Returns
	A	38	4
	B	51	13
	C	53	10
	Grand Total	142	27

Step 3: Sum Two Columns in the Pivot Table

Suppose we would like to create a new column in the pivot table that displays the sum of the Sum of Sales and Sum of Returns columns.

To do so, we need to add a calculated field to the pivot table by clicking on any value in the pivot table, then clicking the PivotTable Analyze tab, then clicking Fields, Items & Sets, then Calculated Field:



In the new window that appears, type "Total Transactions" in the Name field, then type = Sales + Returns in the Formula field.

Then click Add, then click OK.

Row Labels	Sum of Sales	Sum of Returns
A	38	4
B	51	13
C	53	10
Grand Total	142	27

Insert Calculated Field

Name: Total Transactions

Formula: =Sales + Returns

Fields:

- Team
- Sales
- Returns

Insert Field

OK Close

This calculated field will automatically be added to the pivot table:

