

How can I display the percentage of total in a pivot table on Google Sheets?

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The process of displaying the percentage of total in a pivot table on Google Sheets involves using the "Show As" option in the pivot table settings. This allows the user to select the desired calculation method, such as percentage of total, which will then be displayed as a separate column in the pivot table. This feature is useful for analyzing and presenting data in a more comprehensive manner, allowing for a better understanding of the overall distribution and proportion of data within the pivot table.

Google Sheets: Display Percentage of Total in Pivot Table

The following step-by-step example shows how to display the percentage of a total in a pivot table in Google Sheets.

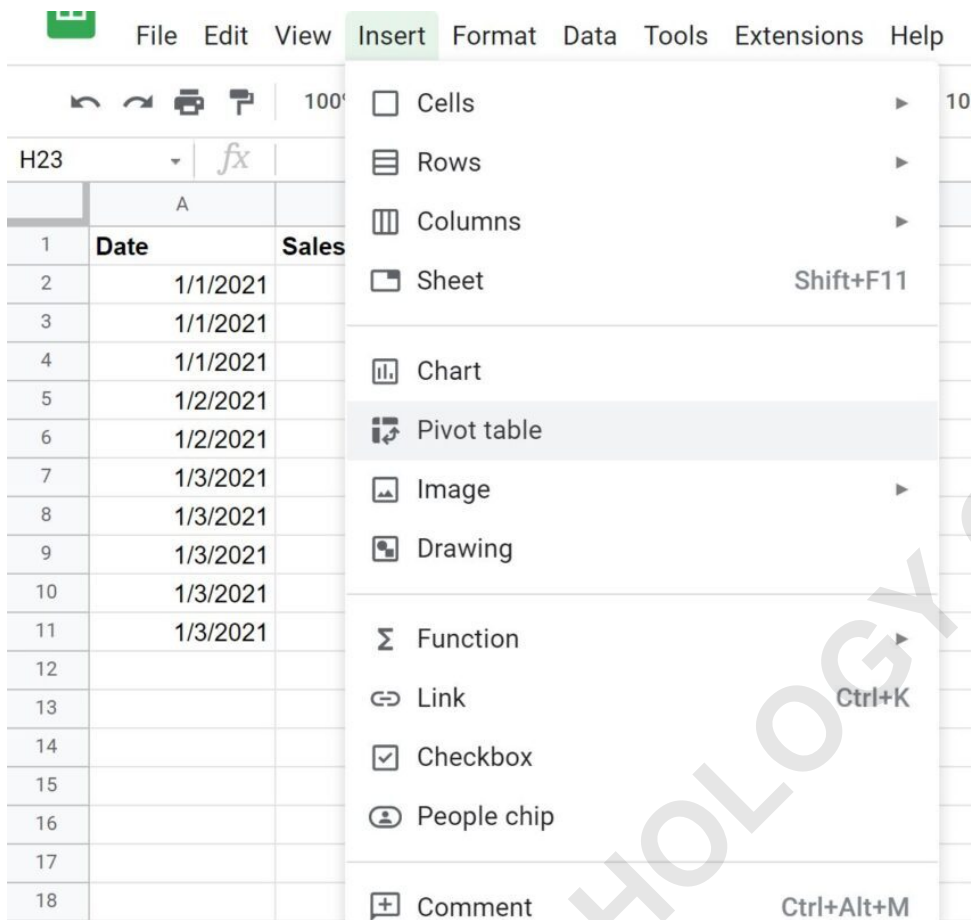
Step 1: Enter the Data

First, let's enter the following data that shows the number of sales made during various days by some company:

	A	B	C	D
1	Date	Sales		
2	1/1/2021	10		
3	1/1/2021	4		
4	1/1/2021	8		
5	1/2/2021	12		
6	1/2/2021	13		
7	1/3/2021	9		
8	1/3/2021	6		
9	1/3/2021	7		
10	1/3/2021	7		
11	1/3/2021	15		
12				
13				
14				
15				
16				
17				
18				

Step 2: Create the Pivot Table

To create a pivot table that summarizes the total sales by day, click the Insert tab and then click Pivot table:



In the window that appears, type in the range of the data to use for the pivot table and select a cell in the existing sheet to place the pivot table:

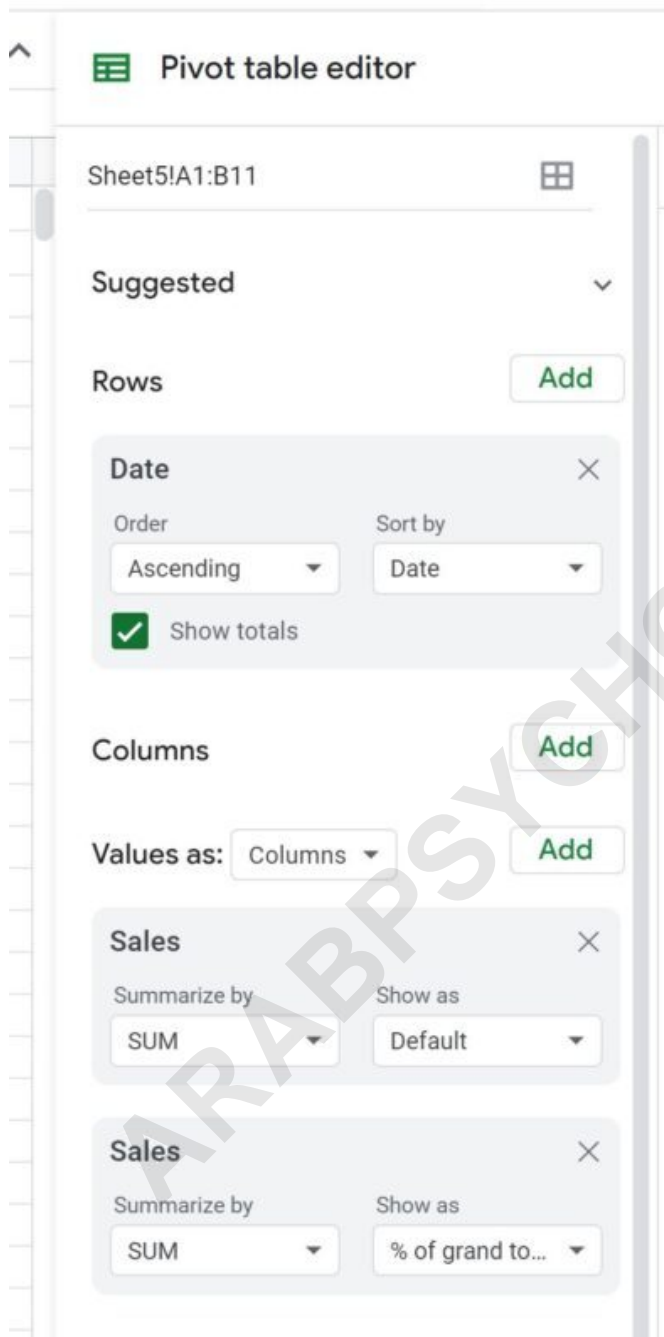
	A	B	C	D	E	F
1	Date	Sales				
2	1/1/2021	10				
3	1/1/2021	4				
4	1/1/2021	8				
5	1/2/2021	12				
6	1/2/2021	13				
7	1/3/2021	9				
8	1/3/2021	6				
9	1/3/2021	7				
10	1/3/2021	7				
11	1/3/2021	15				
12						
13						
14						
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Once you click **Create**, an empty pivot table will automatically be inserted.

In the Pivot table editor that appears on the right side of the screen, perform the following actions:

Click **Add** next to **Rows** and choose **Date**. Then click **Add** next to **Values** and click **Sales**. Then click **Add** next to **Values** and click **Sales** again. Then click the

dropdown menu under Show as in the second Sales field and choose % of grand total:



The pivot table will automatically be populated with the following values:

