

How can I convert a date into month and year format in Excel?

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Converting a date into month and year format in Excel can be done by using the "format cells" option. Firstly, select the cell containing the date. Then, go to the "format cells" option and choose the "custom" category. In the "type" box, enter "mm-yyyy" to display the date in month and year format. This will convert the date into a two-digit month and four-digit year format. Additionally, you can also use the "text" function to customize the format further. This method is useful for organizing and analyzing data that is based on months and years, such as financial records or project timelines.

Excel: Convert Date to Month and Year Format

You can use one of the following formulas to convert a date to a month and year in Excel:

Formula 1: Convert Date to Month and Full Year (e.g. 01/2022)

=TEXT(A1, "mm/yyyy")

Formula 2: Convert Date to Month and Last Two Digits of Year (e.g. 01/22)

=TEXT(A1, "mm/yy")

Formula 3: Convert Date to Abbreviated Month and Full Year (e.g. Jan. 2022)

=TEXT(A1, "mmm. yyyy")

Formula 4: Convert Date to Full Month and Full Year (e.g. January 2022)

=TEXT(A1, "mmmm yyyy")

Note that each formula assumes the date is in cell A1.

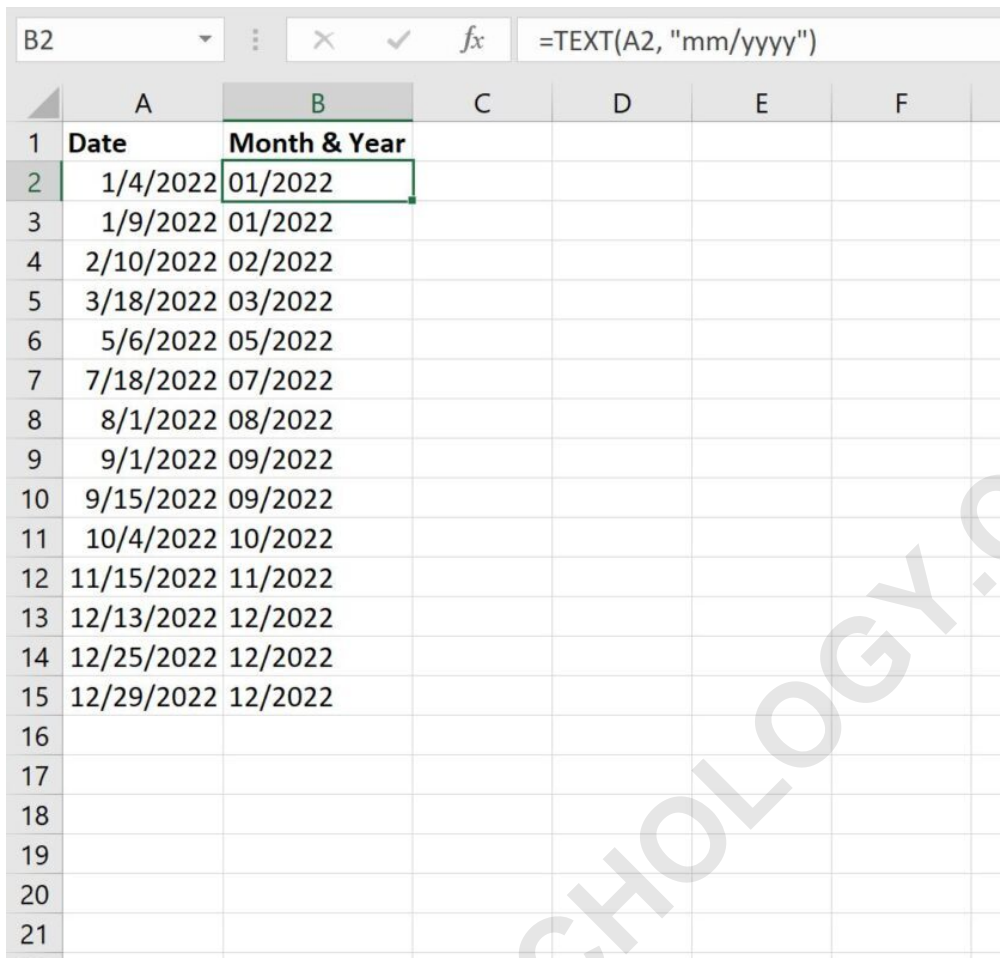
The following examples show how to use each formula in practice.

Example 1: Convert Date to Month and Full Year

We can use the following formula to convert a date to a month and full year:

=TEXT(A2, "mm/yyyy")

We can type this formula into cell B2 and drag the formula down to every remaining cell in column B:



	A	B	C	D	E	F
1	Date	Month & Year				
2	1/4/2022	01/2022				
3	1/9/2022	01/2022				
4	2/10/2022	02/2022				
5	3/18/2022	03/2022				
6	5/6/2022	05/2022				
7	7/18/2022	07/2022				
8	8/1/2022	08/2022				
9	9/1/2022	09/2022				
10	9/15/2022	09/2022				
11	10/4/2022	10/2022				
12	11/15/2022	11/2022				
13	12/13/2022	12/2022				
14	12/25/2022	12/2022				
15	12/29/2022	12/2022				
16						
17						
18						
19						
20						
21						

Column B displays the month and full year for each date in column A.

Example 2: Convert Date to Month and Last Two Digits of Year

We can use the following formula to convert a date to a month and the last two digits of the year:

=TEXT(A2, "mm/yy")

We can type this formula into cell B2 and drag the

formula down to every remaining cell in column B:

	A	B	C	D	E	F
1	Date	Month & Year				
2	1/4/2022	01/22				
3	1/9/2022	01/22				
4	2/10/2022	02/22				
5	3/18/2022	03/22				
6	5/6/2022	05/22				
7	7/18/2022	07/22				
8	8/1/2022	08/22				
9	9/1/2022	09/22				
10	9/15/2022	09/22				
11	10/4/2022	10/22				
12	11/15/2022	11/22				
13	12/13/2022	12/22				
14	12/25/2022	12/22				
15	12/29/2022	12/22				
16						
17						
18						
19						
20						
21						
22						

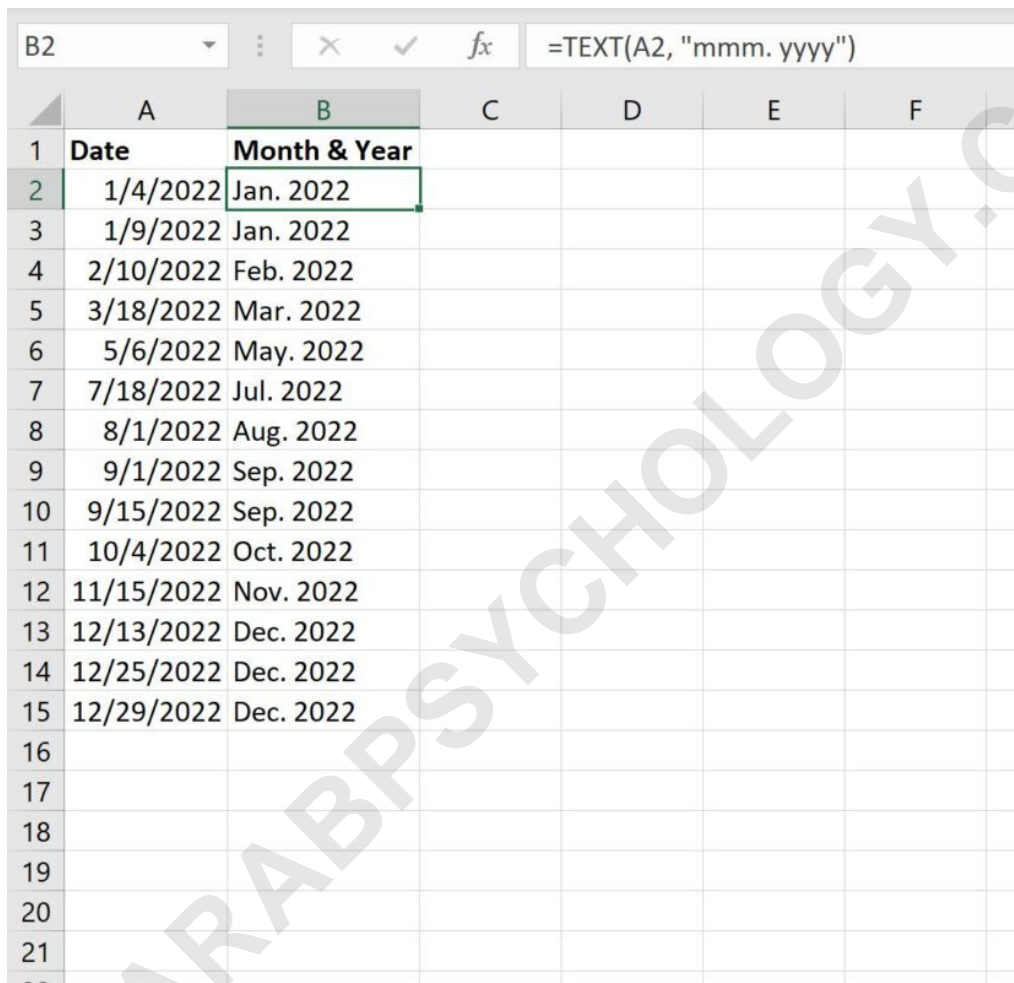
Column B displays the month and last two digits of the year for each date in column A.

Example 3: Convert Date to Abbreviated Month and Full Year

We can use the following formula to convert a date to an abbreviated month name and the full year:

=TEXT(A2, "mmm. yyyy")

We can type this formula into cell B2 and drag the formula down to every remaining cell in column B:



	A	B	C	D	E	F
1	Date	Month & Year				
2	1/4/2022	Jan. 2022				
3	1/9/2022	Jan. 2022				
4	2/10/2022	Feb. 2022				
5	3/18/2022	Mar. 2022				
6	5/6/2022	May. 2022				
7	7/18/2022	Jul. 2022				
8	8/1/2022	Aug. 2022				
9	9/1/2022	Sep. 2022				
10	9/15/2022	Sep. 2022				
11	10/4/2022	Oct. 2022				
12	11/15/2022	Nov. 2022				
13	12/13/2022	Dec. 2022				
14	12/25/2022	Dec. 2022				
15	12/29/2022	Dec. 2022				
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19						
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22						

Column B displays the abbreviated month and full year for each date in column A.

Example 4: Convert Date to Full Month and Full Year

We can use the following formula to convert a date to a

full month name and the full year:

=TEXT(A2, "mmmm yyyy")

We can type this formula into cell B2 and drag the formula down to every remaining cell in column B:

The screenshot shows an Excel spreadsheet with the following data:

	A	B	C	D	E	F
1	Date	Month & Year				
2	1/4/2022	January 2022				
3	1/9/2022	January 2022				
4	2/10/2022	February 2022				
5	3/18/2022	March 2022				
6	5/6/2022	May 2022				
7	7/18/2022	July 2022				
8	8/1/2022	August 2022				
9	9/1/2022	September 2022				
10	9/15/2022	September 2022				
11	10/4/2022	October 2022				
12	11/15/2022	November 2022				
13	12/13/2022	December 2022				
14	12/25/2022	December 2022				
15	12/29/2022	December 2022				
16						
17						
18						
19						
20						
21						
22						

Column B displays the full month and full year for each date in column A.

Additional Resources

The following tutorials explain how to perform other common tasks in Excel:

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