

# How can I change the text to lowercase in Google Sheets?

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## RECOMMENDED CITATION

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In Google Sheets, users can easily change the text to lowercase by using the "LOWER" function. This function can be found under the "Text" category in the "Insert Function" tab. Simply select the cell or cells containing the text that needs to be changed, enter the "LOWER" function, and press enter. This will automatically convert the text to lowercase, making it easier to read and manipulate in the spreadsheet. This feature is beneficial for organizing and formatting data in a more uniform manner.

## LOWER

Converts a specified string to lowercase.

### Sample Usage

```
LOWER("LOREM IPSUM")
```

```
LOWER(A2)
```

### Syntax

```
LOWER(text)
```

`text` - The string to convert to lowercase.

### See Also

`UPPER`: Converts a specified string to uppercase.

`PROPER`: Capitalizes each word in a specified string.

### Examples