

# “Can you show me how to automatically fill dates in Excel? I would like to learn three different methods.”

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## RECOMMENDED CITATION

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This request is seeking assistance in learning three different methods for automatically filling dates in Microsoft Excel. The individual is looking for a formal explanation on how to accomplish this task in order to improve their proficiency in using the software.

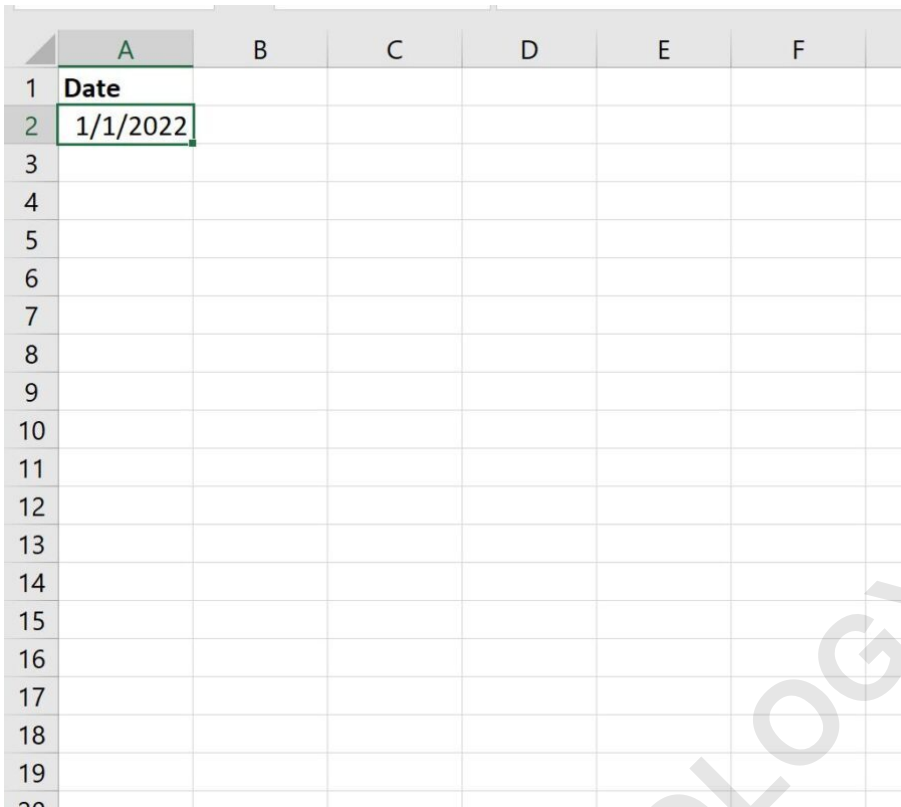
## **AutoFill Dates in Excel (3 Examples)**

**Often you may want to autofill dates in Excel. Fortunately this is easy to do using the simple drag and fill feature built into Excel.**

**The following examples show how to autofill dates in Excel in practice.**

### **Example 1: AutoFill Days in Excel**

**To autofill a list of days in Excel, simply type in one date to start:**



**Then hover over the bottom right-hand corner of the cell until a tiny "+" appears.**

**Then click and drag down to however many cells you'd like in the same column:**

	A	B	C	D	E	F
1	<b>Date</b>					
2	1/1/2022					
3	1/2/2022					
4	1/3/2022					
5	1/4/2022					
6	1/5/2022					
7	1/6/2022					
8	1/7/2022					
9	1/8/2022					
10	1/9/2022					
11	1/10/2022					
12	1/11/2022					
13	1/12/2022					
14	1/13/2022					
15	1/14/2022					
16	1/15/2022					
17						
18						
19						

**The result is a list of consecutive days.**

### Example 2: AutoFill Weeks in Excel

**To autofill a list of weeks in Excel, simply type in two dates that are exactly one week apart:**

	A	B	C	D	E	F
1	<b>Date</b>					
2	1/1/2022					
3	1/8/2022					
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

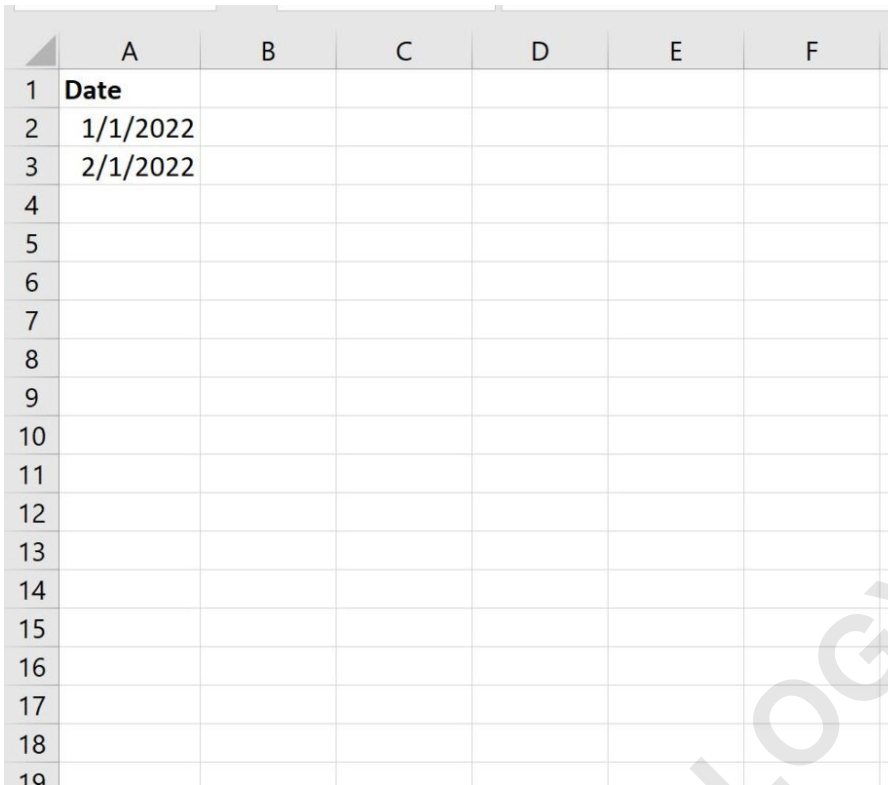
**Highlight cells A2 and A3. Then hover over the bottom right-hand corner of cell A3 until a tiny "+" appears.**

**Then click and drag down to however many cells you'd like in the same column:**

	A	B	C	D	E	F
1	<b>Date</b>					
2	1/1/2022					
3	1/8/2022					
4	1/15/2022					
5	1/22/2022					
6	1/29/2022					
7	2/5/2022					
8	2/12/2022					
9	2/19/2022					
10	2/26/2022					
11	3/5/2022					
12	3/12/2022					
13	3/19/2022					
14	3/26/2022					
15	4/2/2022					
16	4/9/2022					
17						
18						

**The result is a list of consecutive weeks.**

**Example 3: AutoFill Months in Excel**

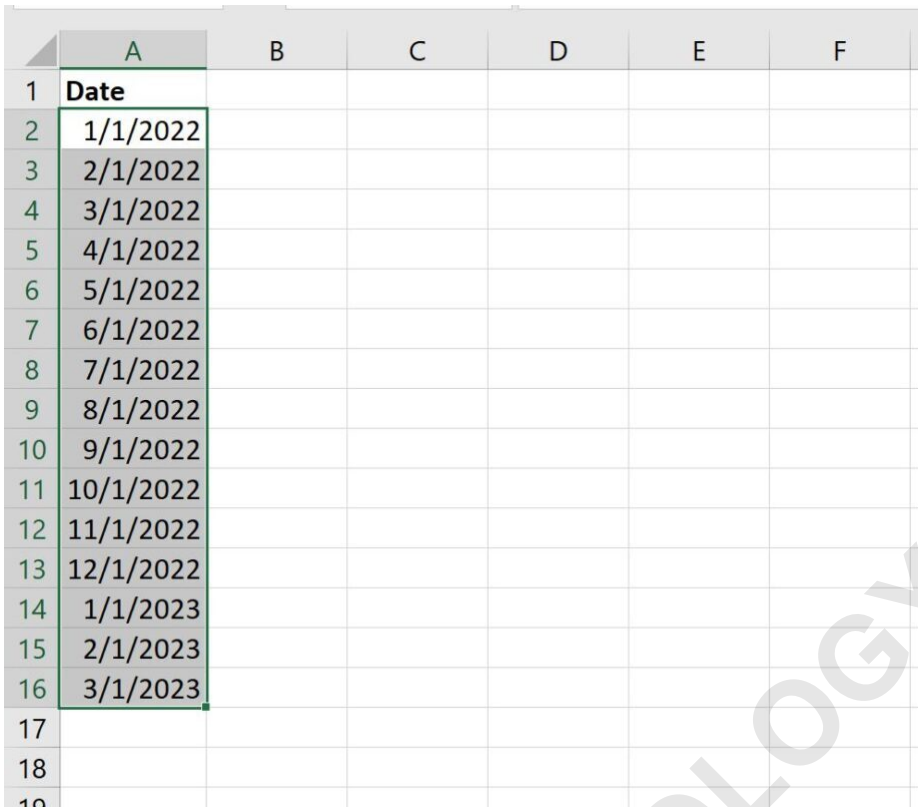


The image shows a screenshot of an Excel spreadsheet. The columns are labeled A through F, and the rows are numbered 1 through 19. In column A, the following data is present:

	A	B	C	D	E	F
1	Date					
2	1/1/2022					
3	2/1/2022					
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						

**Highlight cells A2 and A3. Then hover over the bottom right-hand corner of cell A3 until a tiny "+" appears.**

**Then click and drag down to however many cells you'd like in the same column:**



	A	B	C	D	E	F
1	<b>Date</b>					
2	1/1/2022					
3	2/1/2022					
4	3/1/2022					
5	4/1/2022					
6	5/1/2022					
7	6/1/2022					
8	7/1/2022					
9	8/1/2022					
10	9/1/2022					
11	10/1/2022					
12	11/1/2022					
13	12/1/2022					
14	1/1/2023					
15	2/1/2023					
16	3/1/2023					
17						
18						
19						

**The result is a list of consecutive months.**

#### **Additional Resources**

**The following tutorials explain how to perform other common operations with dates in Excel:**